

COUNTY OF MENARD        )  
  ) SS.  
STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, September 25, 2012, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Barb Kyes, Ed Whitcomb, Jeff Fore and Bob Lott were physically present. A quorum was present. County Clerk Gene Treseler, County Treasurer Jackie Horn, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

Chairperson Merle Kirby called the meeting to order at 6:00 p.m.

Commissioner Whitcomb moved to approve the consent agenda which included the minutes from the September 11 14, 2012 regularly scheduled Board meeting; September 19, 2012 special Board meeting; the monthly department expense report for August 2012; and payment of FWAI Architects, Inc. bill related to courthouse roof replacement/repair (related to preparing cost estimates, etc.) Commissioner Fore seconded the motion. The motion carried unanimously.

**Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)**

There were no unscheduled public comments or requests for Board action.

**Jean Anderson, Regional Superintendent of Schools-Logan, Mason, Menard Counties #38 - Re: Realignment of Regional Offices of Education**

Jean Anderson, Regional Superintendent of Schools-Logan, Mason, Menard Counties #38 was in attendance and submitted her budget proposal for Fiscal Year 2013 and gave an overview of realignment of Regional Offices of Education. There was discussion that local school districts were currently in favor of pursuing realignment with Sangamon County. Ms. Anderson informed that she was not opposed to Menard realigning with Sangamon County but was unsure if it was something that could be done or not as a single, county entity. It was discussed that the County would need to pass a joint resolution to realign with another County. She

**Mike Feriozzi, Independent Auditor - Re: Overview of Fiscal Year 2011 Audit Report**

Mike Feriozzi, Independent Auditor, was in attendance and gave an overview of the Fiscal Year 2011 audit report. Mr. Feriozzi stressed that the County needed to be aware of new accounting standards that would lead to a showing of the unfunded liability associated with the County's pension program. He estimated this number to be around \$3 million dollars, to be assigned to both governmental and business-type activities (i.e., Sunny Acres Nursing Home).

Mr. Feriozzi stressed that department heads, and especially the health-related departments, needed to ensure that the Board was kept up to speed on accounts receivable and show evidence of collection efforts. There was discussion that the County's equity position could quickly be damaged by the State of Illinois if it decides to change, for example, Medicaid/Medicare reimbursement rates or change various laws to further divert funds away from local governments to address the State's financial issues.

**Health Department Report/Requests for Board Action**

Health Department Administrator Alicia Davis-Wade was in attendance and provided an overview of the Health Department's financial condition, informing that the Health Department was under the \$100,000 credit limit established with the County (\$86,274). She provided an overview of how the Health Department is checking on its home health billing.

Commissioner Fore moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

EMS, Health Department and Sunny Acres department heads were directed by the Board to evaluate whether their financial reports could be formatted to become more standardized in how they are presented to the Board.

### **EMS/Community Services Department Report/Requests for Board Action**

Dara Worthington, Community Services Administrator/EMS Fiscal Officer and Ann Gorman, Community Services/EMS Administrative Assistant, were in attendance.

Ms. Gorman passed out the most recent ambulance call report and wheelchair transport log. She provided an overview of various, other EMS Department issues. She informed of an ambulance that has had to be taken out of service due to issues with the condition of the floor of the ambulance. Jason Sukut and Cody Szerletich, EMS Department paramedics, were in attendance and provided an overview of the ambulance issue. Ms. Gorman provided the aging summary report showing accounts receivable status of various payers of EMS services.

Ms. Worthington provided an overview of various, financial reports that was presented to the Board at this meeting. She highlighted the collections report of monies due for EMS services and the aging reports. She informed of a used ambulance that is for sale. She informed that the EMS Department was looking into utilizing an old courthouse server to create a server network at the EMS building. She informed that she believed that memorial donations made to the EMS Department should be spent, as directed by the Board. She informed that she would be auditing landline and cell phones to seek savings where possible.

Ms. Worthington provided an update on efforts to create a rural transportation system in conjunction with Sangamon County. She informed that the goal was to be up and running by January 1, 2013.

Commissioner Kyes moved to table a resolution to adopt a Menard County EMS Department Identity Theft Prevention Program. Commissioner Fore seconded the motion. The motion carried unanimously.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer Jackie Horn passed out various financial reports and provided an overview. She provided a spreadsheet highlighting tax distributions to the various taxing districts located in the County.

### **County Clerk's Report/Requests for Board Action**

County Clerk Treseler presented a resolution to designate grand and petit jurors for Calendar Year 2013. Commissioner Whitcomb moved to approve the resolution. Commissioner Kyes seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 44-12**.

### **State's Attorney Report/Requests for Board Action**

State's Attorney Baumgarten provided an overview of his office's operations and activities.

### **County Coordinator's Report/Requests for Board Action**

County Coordinator Duncan presented executive session minutes from March 13, 2012 Board meeting that were due for review and possible opening to the public. Commissioner Kyes moved to open these executive session minutes, as prepared. Commissioner Lott seconded the motion. The motion carried unanimously.

Mr. Duncan informed of a request from Area Disposal to utilize some of the County's recycling bins in the City of Athens for single-stream recycling. The Board did not object to the proposal as long as the service was being provided at no charge.

Commissioner Whitcomb moved to engage Charles R. Hubbard Ltd. to perform minor painting and wall patching repairs in the courthouse building. Commissioner Lott seconded the motion. The motion carried unanimously.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Lott brought up for discussion how the Board may wish to use GIS-related funds (collected from a portion of recording fees). There was discussion about using some of these funds to provide a web portal so that property information was available via the internet. No action was taken regarding this topic.

### **Fiscal Year 2013 Budget Planning & Preparation; Employee Health Insurance Discussion**

Mr. Duncan highlighted that the amount to be budgeted for the Regional Office of Education, per state law, was \$36,883. He passed out the renewal from the county's workers compensation and property/casualty insurer, the Illinois Counties Risk Management Trust. He passed out a proposed memorandum of understanding with the ETSB/911 Board and Sheriff's Department to reimburse the County for providing 911 dispatching services through Fiscal Year 2013.

Commissioner Lott moved to approve the transfer of \$50,000 from the General Fund to the Building Improvement Fund, as budgeted. Commissioner Fore seconded the motion. The motion carried unanimously.

Mr. Duncan highlighted that the budget estimates that he had put together indicated that the County would be agreeable to contributing similar amounts for both option one and option two health care plan coverages or \$547.40 per employee on either plans. There was no objection to this budget proposal, at present.

### **Executive Session**

Commissioner Kyes moved to enter into executive session to discuss personnel/specific employee compensation as allowed by (5 ILCS 120/2)(c)(1) and selection of a person to fill a public office as allowed by (5 ILCS 120/2)(c)(3) at 8:51 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 9:05 p.m.

There was additional discussion of the Fiscal Year 2012 budget but not directives or action was taken.

### **Adjournment**

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 9:25 p.m. Commissioner Whitcomb seconded the motion. The motion carried unanimously.