

COUNTY OF MENARD)
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STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Thursday, October 25, 2012, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, Petersburg, Illinois for a special meeting to discuss Fiscal Year (FY) 2013 budget planning and preparation. Commissioners Merle Kirby, Bob Lott and Ed Whitcomb were physically present. A quorum was present. Commissioner Barb Kyes and Commissioner Jeff Fore were unable to attend. County Treasurer Jackie Horn, County Clerk Gene Treseler, States Attorney Ken Baumgarten, Community Services Administrator/EMS Fiscal Officer Dara Worthington, County Engineer Tom Casson and County Coordinator Steve Duncan were other elected officials and staff in attendance.

Chairperson Kirby called the meeting to order at 6:00 p.m.

Fiscal Year 2013 Budget Preparation & Review

The Board spent time reviewing the EMS Fund budget. EMS Fiscal Officer Dara Worthington gave an overview and presented various cost saving measures as the FY 2013 budget proposal was projecting a \$171,110 budget deficit. Among the budget cost savings presented included elimination of the Medivan service and one, full-time position (driver of Medivan). It was highlighted that the Medivan service was estimated to lose \$16,000 plus at the end of FY 2012, that Senior Transport could provide the same service more cheaply for senior citizens and that, when rural transportation became available, the service could be provided by rural transportation for a fare. After discussion, the Board directed the EMS Department to budget for the elimination of the Medivan Service, effective December 1, 2012 and investigate and implement all other cost saving measures as described in the EMS budget recommendations, exhibit "A", with the exception of suspending repayment of the loan from the EMS Fund to the General Fund which should continue to be budgeted for in the FY 2013 budget document. Ms. Worthington was directed to prepare a revised budget based on this direction.

The Board spent time reviewing the various, Highway Department-related budget funds. County Engineer Tom Casson also presented various spreadsheets showing trend analysis of fund status and capital improvement budget status. Mr. Casson highlighted \$100,000 being budgeted to be utilized to address, for the most part, the condition of the Highway Department office. There were no objections to the budget, as presented, at this meeting.

The Board spent time reviewing the revised, General Fund-financed fund budgets, as submitted in exhibit "B". The revised budget showed the 1.9% increase or cost of living adjustment (based off the Midwest CPI released on October 16, 2012) to salary line items for both full-time employees (unless contractual obligation dictated otherwise) and pertinent part-time employees (e.g., part-time court security, Sheriff's and EMS Department part-time salary line items). It also showed a revision of monies coming in from Fund 40 "County Farm Fund".

The Board spent time reviewing several Special Fund and Fiduciary fund budgets, as submitted in exhibit "C". The Board was shown the impact of the 1.9% increase or cost of living adjustment (based off the Midwest CPI released on October 16, 2012) to salary line items in Fund 26 "Court Services Fund" and Fund 41 "General Assistance Fund". The Board was informed of small revisions to Fund 27 "Tax Sale Automation Fund" and Fund 30 "Insurance & Liability Fund". The Board reviewed updates to Fund 40 "County Farm Fund" that was changed to reflect the amount to be received by an existing farm ground lease (\$83,600) and transfer to the General Fund (\$85,000).

There was discussion about the Fund 58 "Building Improvement Fund". Commissioner Whitcomb moved to approve a transfer of \$90,000 from line-item 68600-010 (contingencies) to line-item 69058-010 (transfer to Building Improvement Fund) and transfer \$90,000 from line-item 69058-010 (transfer to Building Improvement Fund) to the Building Improvement Fund, line-item 39000-058 (transfer from General Fund). Commissioner Lott seconded the motion. The motion passed with three "ayes", no "nays" and two "absent".

The Board was presented the revised Health Department budget that will be reviewed at the October 30, 2012 regularly scheduled meeting.

Executive Session

There was no executive session held at this meeting.

Adjournment

Commissioner Lott moved to adjourn the special meeting at 8:05 p.m. Commissioner Whitcomb seconded the motion. The motion carried with three "ayes", no "nays" and two "absent".