

Sunny Acres Nursing Home & Countryside Estates
Advisory Board Meeting Minutes
June 27, 2023

Location: Countryside Estates Sunroom

Meeting Facilitator: Marge Oblinger

Chairperson: Emily Schirding

Secretary: Tim Hurie

Attendees: Interim Administrator Marge Oblinger, Advisory Board Members Emily Schirding, Josh Gronewold, Steve Territo, John Whitehurst, Tim Hurie, County Board Members Rich Brauer, Troy Cummings, County Coordinator Dara Worthington, Heritage Representative Catherine McDowell, Director of Heritage Operations Robert Haerr, Countryside Estates Manager Tracy Suehring, Assistant Director of Nursing at Aperion Care Capitol Patricia Carpenter interviewing for the Sunny Acres Administrator position, and guest Sue Shoemaker.

1. Discussion

- a) Patricia Carpenter was interviewed for the open Administrator position for Sunny Acres. Upon remarks to questions asked Patricia stated that she is a hard worker. She indicated that she is a details oriented person and that trait would serve her well as the Administrator. She indicated that one of her first priorities as Administrator would be to clearly prioritize and define the duties and responsibilities of each staff member. Upon concluding the interview Patricia left the meeting. There was a brief discussion regarding the interview but no decision was made regarding Patricia's hiring status.
- b) Robert Haerr reported on updates about facility improvements. Robert stated that new flooring is needed in the Lilac area of Sunny Acres. He stated that luxury vinyl planking from Flooring America would be ordered and installed. Robert updated the Board on the shower renovations. He reported that three showers have been renovated and that the fourth shower was being worked on and would be completed in due time. The cost of the renovations on the shower work will be \$300,000. Robert indicated that a pole building will be erected south of the laundry area. The dimensions will be 64' by 36' and it will be used for vehicle protection. A call light upgrade is in the works.
- c) Tracy Suehring spoke regarding Countryside Estates. She stated that currently 16 of the 21 units are filled. She indicated that means 5 are currently empty but that 2 folks are on the waiting list and that there has been an inquiry about an open unit. Tracy stated she has scheduled a Countryside Estates open house for July 15th from 1 to 3 p.m. and that the open house should spark additional interest. In addition Tracy is putting information in the Observer about the open units along with distributing pamphlets extolling the benefits of Countryside Estates.
- d) Marge Oblinger presented a financial review of Sunny Acres. Marge's general presentation was positive regarding the finances. She stated the occupancy average rate was 89.3 for the month. She indicated there was an uptick on agency hiring for the month which was of some concern regarding the bottom line.
- e) A new Interim Administrator will take over July 7th. His name is Mark Elwee. The next meeting will be on July 18 at 9:00 a.m. The meeting was adjourned.

Respectfully submitted, Tim Hurie, Secretary of the Board