

**MENARD COUNTY
EMERGENCY TELEPHONE SYSTEMS BOARD**

MEETING MINUTES

October 18, 2021

The regular meeting of the Menard County ETSB was called to order by Ken Yocom at 7:00 p.m.

Members Present: John Balster, Ken Yocom, Pat Rebbe, Mike Chandler, Rich Brauer, Dave King, Karen Boensel, Ron Cooley and Jason Huffman. Ben Hollis was on telephone.

Members Absent: Daniel Schirding

BOARD MINUTES

- A motion to accept the consent agenda of the October 18, 2021, ETSB regular meeting was made by Jason Huffman and seconded by Ron Cooley. All aye. Motion carried unanimously.
- A motion to accept the September, 2021 minutes as presented was made by Pat Rebbe and seconded by Jason Huffman. All aye. Motion carried unanimously.
- A motion to accept the financial reports for September, 2021 as presented was made by Jason Huffman and seconded by Dave King. All aye. Motion carried unanimously.

911 COORDINATOR REPORT

- John discussed the purchase of a new laptop and Hanson's said they could deliver by January or February for the amount of \$2,884.00 with an annual service agreement of \$99.00. A motion was made to purchase this laptop and service agreement by Ron Cooley and seconded by Jason Huffman. All aye. Motion carried unanimously.
- Kulek address needs to be corrected up front. The ETSB needs to send a letter and explain what has happened and now it will need to be corrected to be in compliance with the NG911 standards. After a discussion the ETSB will set up a meeting with the city to correct all addresses out at East Bluff, Oakwood, and others. Jason has a meeting on the compliance and deadline dates of when this will be. John will send Schneider an email on when we can discuss all corrections on existing addresses. Pat is going to notify Mayor Snyder as a "heads up" on address corrections.

PSAP UPDATE

- Still an issue with staff turnover at dispatch center. We are short 3 Full-time employees.
- Ben and Jason discussed the purchase of new dispatch furniture. Watson/Dick Buss called and said his bid will be increased due to material costs increasing. Russ Bassett's quote that Ben approves is estimated at \$38,796.87. Hanson and GTSI will be in charge of removal of computer equipment and re-installing once the new furniture is in place at an estimation of another \$3,000 to \$5,000.00. A motion to go with the Russ Bassett's quote of \$38,796.87 was made by Ron Cooley and seconded by Jason Huffman. All aye. Motion carried unanimously.

OLD BUSINESS

- None

NEW BUSINESS

- John sent a letter to the Ashland Post Office with no confirmation.
- John will send GTSI and email again to see what we can do to correct generator trouble.
- Mike Chandler spoke with the Treasurer and it was suggested to make the last payment on the outstanding note to save interest. A motion to pay the last payment after December 1, 2021 was made by Ken Yocom and seconded by Jason Huffman. All aye. Motion carried unanimously.

HEARING OF CITIZENS

- None

SPECIAL COMMITTEES REPORT

- None

ADJOURN.

- A motion to adjourn was made by Pat Rebbe and seconded by Rich Brauer. All aye. Motion carried unanimously.

The next regular meeting will be held on November 15, 2021, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel
Secretary/Board Member