

**MENARD COUNTY
EMERGENCY TELEPHONE SYSTEMS BOARD**

MEETING MINUTES

March 20, 2023

The regular meeting of the Menard County ETSB was called to order by Ken Yocum at 7:00 p.m.

Members Present: John Balster, Ron Cooley, Ben Hollis, Karen Boensel, Kevin Standley, Pat Rebbe, Daniel Schirding, and Ken Yocum.

Members Absent: Dave King, Mike Chandler.

BOARD MINUTES

- A motion to accept the consent agenda of the March 20, 2023, ETSB regular meeting was made by Ron Cooley and seconded by Pat Rebbe. All aye. Motion carried unanimously.
- A motion to accept the February 20, 2023, minutes was made by Ron Cooley and seconded by Kevin Standley. All aye. Motion carried unanimously.
- A motion to accept the financial reports as presented was made by Ron Cooley and seconded by Daniel Schirding. All aye. Motion carried unanimously.

911 COORDINATOR REPORT

- Grant is delayed original bid has been changed. Mike was not getting different numbers..
- Generator at the jail. John called repairman only needs 9v battery which only last about 3 months. There is an upgrade for the control panel and it will do a datalog of operations. Any issues will come up on the display. They will give us a bid in August so we can approve or deny. This usually runs from \$1,500.00 to \$2,000.00. A motion was made by Rich Brauer to approve a budget of \$2,500.00 for the upgrade of control panel on generator at the jail and was seconded by Ron Cooley. All Aye. Motion carried unanimously.
- Ben Hollis did not have a bid yet on the computer upgrade.
- NG 911 Task force on a report that is due on May 24th. Need to know 988 crisis prevention and if dispatchers are trained on this. EMS is anyone trained? John will get with Ben and Kevin to complete this portion.
- John needs to get with Cindy as AT&T has not changed anything at this time. Cindy was going to get more information. John will send her another email and see if he can get a clear go live date.
- Garrett sent John an email with maps on it with incorrect addresses. Mary Lane and Windy Lane information is not in Menard County but it is in Cass County. Ben will work on it and see what he can do.
- A motion to remove the second signature on bill paying was made by Ben Hollis and seconded by Kevin Standley. All aye. Motion carried unanimously.
- Ken Yocum resigned from the Board after several years. He is retiring and wishes to travel. The ETSB appreciates and thanks Ken for all the years of service to his community and to this board.

He will be missed.

- John is not able to open and edit pdf. Documents. He needs Adobe Acrobat Pro DC software. A motion was made by Ron Cooley and seconded by Karen Boensel to purchase said software. All aye. Motion carried.

PSAP UPDATE

- We are at a Full Staff.
- Everything is okay at this time and progressing well. Demonstrated some of the new mapping.

OLD BUSINESS

- None discussed at this time.

NEW BUSINESS

- Nominations for Chairperson, Vice Chairperson, and Secretary was made by Rich Brauer and seconded by Ben Hollis and are as follows:

Chairperson: Mike Chandler
Vice Chairperson: Ron Cooley
Secretary: Karen Boensel

All aye. Motion carried unanimously.

HEARING OF CITIZENS

- None

SPECIAL COMMITTEES REPORT

- Special Committee was formed for the modification and work with the report needed to complete prior to the live date of change. John Balster, Mike Chandler, Ron Cooley, Rich Brauer, Pat Rebbe, and Karen Boensel. The first meeting will be Thursday, March 23, 2023, at 6:00 p.m. and will be held at the courthouse.

ADJOURN.

- A motion to adjourn was made by Kevin Standley and seconded by Ron Cooley. All aye. Motion carried unanimously.

The next regular meeting will be held on April 17, 2023, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel
Secretary/Board Member