

**Minutes**  
**Menard County Board of Health**  
**12/14/2022, 6:15 p.m.**  
**In Person at 1 Centre Drive, Petersburg, IL 62675**

**Present:** David Bagot, RPh - President  
Donald Hartman, D.D.S.  
Brienne Satorius  
JD Stewart  
Gail O'Neill – Director of Public Health  
Carol Graham – Executive Assistant to the Director

**Excused:** Jeff Fore  
Dr. Miller  
Dianne Markley

**Guest:** none

**I. Call to Order:**

President David Bagot called the meeting to order at 6:15 p.m.

**II. Approval of Minutes:**

A motion to approve the minutes of the September 21, 2022 meeting was made by Brienne Satorius, seconded by JD Stewart, passed unanimously.

**III. Vote on 2023 Meeting Schedule:**

A motion to approve the 2023 Board of Health meeting schedule was made by Dr. Hartman, seconded by Brienne Satorius, passed unanimously.

**IV. Vote on 2023 Board of Health Officers:**

A motion was made by JD Stewart and seconded by Dr. Hartman, passing unanimously, to keep the officers the same for 2023, which would be:

Dave Bagot, President  
Brienne Satorius, Vice-President  
JD Stewart, Treasurer  
Dianne Markley, Secretary

**V. COVID Update:**

**a. Federal Funding of Vaccine and Treatments** – see attached that Gail handed out regarding funding and how it can be used. There is currently \$169,341.63 left of the COVID money to use by 06/30/2023 for Menard County.

**b. Vaccine usage:**

**Menard County** (population 12,228) 20,376 vaccines have been administered and 7,067 residents are fully vaccinated, **57.51%**

- Booster doses administered – 4,091
- Youth ages 5-11 years fully vaccinated 14.99%
- Youth 12-17 years fully vaccinated – 38.95%
- Adults 18-64 years fully vaccinated – 60.81%
- Adults 65 years and older – 89.87%

**Sangamon County** (population 195,348) 381,836 vaccines have been administered and 127,159 residents are fully vaccinated, **65.09%**.

- Booster doses administered – 77,931
- Youth ages 5-11 years fully vaccinated – 30.36%
- Youth 12-17 years fully vaccinated – 55.03%
- Adults 18-64 years fully vaccinated – 68.86%
- Adults 65 years and older – 93.51%

- c. **Is there COVID Vaccine Hesitancy and Other Diseases (influenza)?** – Gail reported it seems the public is getting tired of getting continued boosters, there might be some hesitancy in receiving more COVID shots and flu shots. She had not heard that other immunization rates are going down due to this.

**VI. Unfinished business:**

Gail reported the graphic artist is working on the billboard ideas and Gail will mail them to everyone as soon as she receives them.

**VII. New business:**

None

**VIII. Next meeting:**

Next scheduled meeting will be February 8, 2023 at 6:15 p.m.

**IX. Public comment:**

None

**X. Adjournment:**

A motion to adjourn the meeting at 6:50 p.m. was made by Dr. Hartman, seconded by Brianne Satorius and passed unanimously.

Respectfully submitted by:  
Carol Graham  
Executive Assistant to the Director

## **Status of Menard County COVID-19 Grants:**

### **COVID-19 Response Grant**

Award Amount: \$125,000.00

Award Period: 01/01/2022 – 06/30/2022 (extended from original end date of 12/31/2022)

Total Expenditure as of 10/31/2022: \$18,173.37

Includes salary/fringe for staff still performing outstanding COVID work (minimal)

Wrap around services for Menard – IL Central Services

Billboards in Menard County – COVID related

Original Monies allocated to salary/fringe for continued COVID work; media campaign “Cover your Cough”

See attached for allowable expenses for this grant.

### **COVID-19 Crisis 22-23 Grant**

Award Amount: \$62,515.00

Award Period: 01/01/2022 – 06/30/2023

Total Expenditure as of 10/31/2022: \$0.00

Original Monies allocated to hire 1 FT nurse to serve all Menard County Infectious Disease related issues. We have been unable to accomplish this objective and have begun looking for alternative uses for this money.

Grant was offered to expand and retain workforce (see attached guidance). Requested guidance from the state if monies could be used to offer retention incentives for Menard staff (non public health) and nursing home staff. Advised that monies could only be used for LHD staff which would be Sangamon Public Health staff. May be some ability to offer trainings for Menard staff related to COVID? (see attached guidance).

## COVID-19 RESPONSE GRANT

COVID-19 Response grant funds (January 1, 2022 – December 31, 2022) are being provided to local health departments to continue prevention and response efforts for the ongoing COVID-19 pandemic. Funding may be used to support numerous COVID-19 response activities, including surveillance, epidemiology (case and contact tracing), testing and laboratory capacity, infection control, mitigation, resource coordination, communications, and other related activities. Local health department may determine how to best allocate and utilize their funding in their work plan and budgets based on these activities. Grant funds may **not** be used for any COVID-19 mass vaccination expenses.

### ALLOWABLE EXPENSES

- Grantees may use funds only for reasonable and necessary expenses, including personnel, fringe, travel, supplies, and services. Budgets should not include excessive costs for expensive equipment or stockpiling of supplies and PPE.
- Overtime and hazard pay is allowed. Grantees should only include overtime and hazard pay if needed, but not workforce bonuses.
  - Because overtime costs are a very likely and reasonable expense during the response to COVID-19, CDC will allow recipients to include projected overtime in their budgets.
  - Recipients should be careful to estimate costs based on current real-time needs and will still be required to follow federal rules and regulations in accounting for their employees' time and effort.
- Travel should be limited to instate mileage reimbursement and possibly instate meals; overnight lodging and outstate travel should not be necessary.
- Limited expenses for hotels and other related expenses for quarantined individuals and isolation support are allowed, but not for rent, mortgage payments or utility bills.
- Quarantine and isolation support supplies including food, water and basic necessities, including delivery costs if necessary are allowed.
- COVID-19 testing expenses are allowed.
- Tents, heaters, small generators, etc. are allowed for outdoor testing sites, but most of these expenses should have been incurred on previous COVID-19 grants.
- Small outdoor sheds or small trailers to store or transport supplies, but no concrete slabs and no large trailers or RVs for mobile clinics.
- Small signs (leasing or rentals preferred) for outdoor activities, but not large digital signs attached to buildings; or borrow from local highway departments if available.
- Advertising (i.e. mailings, radio/tv spots, newspaper ads, billboards, etc.) to promote testing, contact tracing or response activities but should be minimal and is subject to approval.
- Security systems or other reasonable workplace security expenses due to public threats (security doors, part-time security guards, off-duty sheriff's deputies) and subject to approval.
- Contractual expenses if LHDs choose to outsource administration or other response activities to subcontractors.
- Only minor renovations may be allowed and are subject to approval.
- Telecommunication is included but should be used only for cell phones, iPads or internet for staff working directly on the grant, not general phone upgrades.

## COVIDCG-22 LHD Grant FAQ

**1. What is the timeframe for the COVIDCG-22 grant?**

The COVIDCG-22 grant runs from January 1, 2022 to June 30, 2023 (18 months).

**2. What are the budget periods for the COVIDCG-22 grant?**

The COVIDCG-22 grant's first budget period is January 1, 2022 - June 30, 2022 (6 months). The second budget period is July 1, 2022 - June 30, 2023 (12 months). Please consider these timeframes when preparing your budgets.

**3. How is the award amount broken down?**

The COVIDCG-22 grant awarded 25% of the total allocation to the first 6 months, and the remaining 75% of the total allocation to the next 12 months. Please refer to the TOTAL award amount represented in *Applicant → 2. Project Information → e. Amount of Funds Allocated* when preparing your budgets.

**4. Is Match required?**

Match is allowed, but not required for this grant.

**5. What is the overall purpose of the COVIDCG-22 grant?**

The COVIDCG-22 grant is focused on rebuilding the public health workforce for this and future disease outbreaks. In terms of staffing, what would you do differently if you had it to do all over again? How can the public health workforce be better prepared for next time? Increasing staff, training, and cross-training are the primary focus of this grant.

**6. Can we utilize these funds for COVID-related expenses that were not paid for with other funding sources?**

This grant is not meant to cover prior unrecouped costs. This grant is for moving public health forward. Unrecouped costs can be charged to other appropriate IDPH grants or to FEMA.

**7. Can we provide training to individuals outside our organization with these funds?**

Although not explicitly mentioned in the LHD guidance, funds CAN be used to train individuals outside the LHD that are performing a public health function during this response and recovery. Costs for training Community-Based Organizations that work with your health department would be an allowable expense.

**8. Can funds be used for bonuses?**

Funds can be used for raises, bonuses, and overtime not covered by other funds for work that is in association with the COVID response effort. The focus for this type of expense should be on staff retention. Please enter bonuses as "other - staff retention bonus" and then put in the narrative who are receiving the bonuses, and the amounts that each person is receiving.

## COVIDCG-22 LHD Grant FAQ

### 11. Is this a separate grant opportunity than what is coming from Office of Disease Control?

Yes.

#### Office of Disease Control (ODC)

- Contact Tracing grants - amended to offer no-cost extensions through March 31, 2022.
- Mass Vaccination grants - amended to add additional funding and extend the end date to December 31, 2022.
- New COVID-19 grants - ODC will have a new COVID-19 response grant opportunity that will launch in January with a January 1, 2022 - December 31, 2022 grant period. This amount does not include your remaining Contact Tracing funds, your existing or additional Mass Vaccination funds, or the new funding from OPR's Crisis CoAg grant.

#### Office of Preparedness and Response (OPR)

- OPR has the COVIDCG-22 Crisis CoAg grant opportunity, open currently in EGrAMS and addressed in this FAQ, with a January 1, 2022 - June 30, 2023 grant period.

### 12. Where can I find the Illinois State Health Improvement Plan (SHIP)?

The State Health Improvement Plan can be found at:

<http://www.idph.state.il.us/ship/icc/ship.htm>

### 13. What initiatives are mentioned in the SHIP?

- Address Social Determinants of Health and Health Disparities
- Measure, Manage, Improve and Sustain the Public Health System
- Assure a Sufficient Workforce and Human Resources

State Health Improvement Plan Vision

*Optimal physical, mental and social well-being for all people in Illinois through a high-functioning public health system comprised of active public, private and voluntary partners.*

### 14. Where can I find the Illinois State Health Assessment (SHA)?

The State Health Assessment can be found at:

<http://www.healthycommunities.illinois.gov/documents/State-Health-Assessment-022216.pdf>

### 15. What populations are mentioned in the SHA?

- Non-Hispanic Blacks
- Non-Hispanic Whites
- Hispanics
- Asian/Pacific Islander
- American Indian/Alaskan Native

# Pediatric COVID-19 Vaccine Report Card

## As of December 5, 2022

### MENARD

# 0-4

## YEAR OLDS

Population Estimate:

669

1st Dose  
Rate

0.75%

2nd Dose  
Rate

0.00%

3rd Dose  
Rate

N/A

Note: If a county has not reported vaccinations for 0-4 age range, no data will be listed.

# 5-11

## YEAR OLDS

Population Estimate:

1035

1st Dose  
Rate

17.10%

2nd Dose  
Rate

14.78%

Monovalent  
Booster  
Rate

0.58%

Bivalent  
Booster  
Rate

0.00%

# 12-17

## YEAR OLDS

Population Estimate:

937

1st Dose  
Rate

44.52%

2nd Dose  
Rate

40.25%

Monovalent  
Booster  
Rate

9.61%

Bivalent  
Booster  
Rate

0.53%

- Offer bivalent vaccines to all eligible populations.
- Webinar with IDPH and CDPH on bivalent vaccines for 6 months-5 years. December 14<sup>th</sup>, 12PM, [Register here.](#)
- Virtual COVID-19 VACCINE BOOTCAMP, Friday, December 16<sup>th</sup>, 8AM-12:15PM. [Register here.](#)

# Next Steps

**I-VAC**  
ILLINOIS VACCINATES  
AGAINST COVID-19  
A project led by the Illinois Chapter  
of the American Academy of Pediatrics

ILLINOIS DEPARTMENT OF PUBLIC HEALTH  
**IDPH**  
PROTECTING HEALTH. IMPROVING LIVES