

Sunny Acres Nursing Home & Countryside Estates
Advisory Board Meeting Minutes
May 18, 2026

Chairperson: Tim Hurie

Secretary: Steven Territo, Pro tem

Attendees: County Commissioners, Heritage Operations Group, Administrator and only three Advisory Board Members, so, **NO QUORUM**

- I. Call to order
- II. No approval of meeting April 28, 2026 minutes due to **no quorum**
- III. Countryside update – 6 units open (4 one bedroom, 2 efficiencies)
 - a. 3 calls, 2 tours
 - b. Unit 119 moving in
 - c. Marketing Plans –
 - i. Athens Glory Days attended on 5/9
 - ii. Senior Celebration attended
- IV. Administrators Report
 - a. Census Review – Currently 74 residents: Admission/Discharges – 4 admits, 6 discharges
- V. Old Business Review –
 - a. Staffing update: Seeking ADON and Unit Manager positions
 - b. Some contract nursing staff have started
- VI. New Business/Discussion
 - a. Marketing – Senior Celebration 5/20/26; National Nursing Home Week concluded; Facility participated in Athens Glory Days parade – residents attended
 - b. DOPNA: 3/27 – 4/10; 3 referrals lost for non-payment status – Med A; accepted one that transitioned to LTC as Private Pay
 - c. Smoking policy – No smoking on the property
 - d. Phone system – company contacted about directory options. They are working on this.
- VII. Family Council Concerns
 - a. Pervious concerns: Medications left with resident; Toileting/changing intervals has seen improvement
 - b. Continuity of care with Agency staff
 - c. Completion of treatments
- VIII. Resident Council Concerns:
 - a. Washcloths placed on bedside tables
 - b. Requested specific increase in playing specific games
 - c. No maintenance or housekeeping concerns
- IX. Financial Review; Operational Performance; Staffing Pattern Report
 - a. Vacancies
 - i. Nurses
 - 1. 7a-3p – 2FT, 1 PT
 - 2. 3p-11p – 3 FT
 - 3. 11p-7a – 2 FT, 1 PT
 - ii. CNAs
 - 1. 6a-2p – 1 PT
 - 2. 2p-10p – 3 FT, 2 PT
 - 3. 10p-6a – 1 PT

iii. Dietary – None

iv. Laundry/Housekeeping – None

X. Miscellaneous

- a. Lagoon waste water management operator – Contract signed with Donald Osborn
- b. Resident Room Renovations continue – 11 completed and working on 2 more
- c. Windows are 60% complete, one month to complete all
- d. New blinds are being installed
- e. Landscaping planters have been removed

XI. **Next Meeting Date 6/22/26 12:00 noon, Countryside Estates**

XII. **Adjournment**