

Sunny Acres Nursing Home & Countryside Estates
Advisory Board Meeting Minutes
June 22, 2026

Chairperson: Tim Hurie

Secretary: Steven Territo, Pro tem

Attendees: County Commissioners, Heritage Operations Group, Administrator and only three Advisory Board Members, so, **NO QUORUM**

- I. Call to order
- II. No approval of meeting May 18, 2026 minutes due to **no quorum**
- III. Countryside update – 5 units open (3 one bedroom, 2 efficiencies)
 - a. 3 calls, 1 tours
 - b. Marketing Plans –
 - i. Menard County Fair
 - ii. Food Truck
 - c. Discuss options and actions on tenant, letter to be formed by DA
- IV. Administrators Report
 - a. Census Review – Currently 78 residents: Admission/Discharges – 11 admits, 7 discharges
- V. Old Business Review –
 - a. Staffing update: Seeking ADON start date 7/6/26 Nicole Parker, RN
- VI. New Business/Discussion
 - a. Marketing – Father’s Day event – donuts with Dads and car show with Rt. 97 Crusaders was a success
 - b. Angel Rounds have been implemented for every unit
 - c. Upcoming marketing: Menard County Fair wellness booth; hosting a ‘car wash’ outside with residents with a summer outdoor sprinkler
 - d. We will have education provided for the staff with our Ombudsman
- VII. Family Council Concerns
 - a. Administrator & DON attended last month, there was only one family member in attendance
 - i. Social Services is working on reaching out to families to try to increase attendance
 - ii. The one attendee noted improvement in previous concerns
- VIII. Resident Council Concerns:
 - a. Used linen placed on furniture, facility wide in-servicing and monitoring started
 - b. Call light response time, a call light audit has been put in place
- IX. Family Member attended with concerns
 - a. Was not served an evening tray on two occasions within a month’s time
 - b. Concerns were given to the Advisory Board and Catherine and DON met with family
 - c. Dietary tray delivery changes have been put in place and will be monitored
- X. Financial Review; Operational Performance; Staffing Pattern Report
 - a. Vacancies
 - i. Nurses
 1. 7a-3p – 2FT, 1 PT
 2. 3p-11p – 3 FT
 3. 11p-7a – 2 FT, 1 PT
 - ii. CNAs
 1. 6a-2p – 2 PT

2. 2p-10p – 3 FT, 3 PT

3. 10p-6a – 1 FT, 2 PT

iii. Dietary – 1 PT aide

iv. Laundry/Housekeeping – 1 PT housekeeper

XI. Miscellaneous

a. Resident Room Renovations continue – 12 completed and \$471,979.62 spent to date

b. Windows and doors project: \$218,271 spent so far, 90% of resident rooms completed, 50% of storefront glass and doors completed; expected completion by end of July

c. Corridor & common areas – received material, art & sign package

d. Vonderlieth Living Center is selling 10 electric Joerns Ultra Care XT beds for \$1000 each

XII. **Next Meeting Date 7/27/26 12:00 noon, Sunny Acres Lilac Conference Room**

XIII. Adjournment