

Sunny Acres Nursing Home & Countryside Estates
Advisory Board Meeting Minutes
July 27, 2026

Chairperson: Tim Hurie

Secretary: Angie Fletcher

Attendees: Advisory Board Members, County Commissioners, Heritage Operations Group (Regional Director et al) & Administrator

- I. Call to order
- II. No approval of meeting May 18, 2026, or June 22, 2026, minutes due to **no quorum**
- III. Countryside update – 3 units open (1 one bedroom, 2 efficiencies)
 - a. 2 scheduled move ins (1 one bedroom & 1 efficiency)
- IV. Administrator's Report
 - a. Census Review – Currently 68 residents: Admission/Discharges – 2 admits, 11 discharges
- V. Old Business Review –
 - a. Staffing update: Recruiting for Van Driver
 - b. Maintenance setting up system to get call light response reports sent to management
 - c. Completing steps to update the auto attendant options on the phone system
- VI. New Business/Discussion
 - a. Marketing
 - i. Menard County Fair Wellness booth with giveaways – went well
 - ii. Car Wash even for wheelchairs was held on 7/17/26 – overwhelming participation from residents & families
 - iii. State Fair Senior Day
- VII. Family Council Concerns- Meeting 7/23/26 – notice went out for the meeting to all families & information per president that if there is no interest/participation, this may be the last meeting pending more involvement.
- VIII. Resident Council Concerns:
 - a. Meeting this month was positive overall, noting improvement in many areas
 - b. Concerns: Beds were sometimes unmade.
- IX. Financial Review; Operational Performance; Staffing Pattern Report
 - a. Vacancies
 - i. Nurses
 1. 7a-3p – 1 FT, 1 PT
 2. 3p-11p – 2 FT, 2 PT
 3. 11p-7a – 1 FT, 2 PT
 - ii. CNAs
 1. 6a-2p – 3 PT
 2. 2p-10p – 2 FT, 5 PT
 3. 10p-6a – 2 PT
 - iii. Dietary – 1 PT cook
 - iv. Laundry/Housekeeping – 0
- X. Miscellaneous
 - a. Resident Room Renovations continue – 12 completed & \$477,215.82 spent to date
 - b. Windows & doors project - Kelly Glass will be back on site the week of August 11th.
 - c. Corridor & common areas – bids are due September 3rd
 - d. Vonderlieth Living Center is selling 10 electric Joerns Ultra Care XT beds for \$1000 each
- XI. **Next Meeting Date 8/24/26 12:00 noon, Countryside Estates**
- XII. Adjournment